

Request for Quotation

Provision of Event Coverage and Video Production for APICTA Awards 2024

Reference:	AITI/8/2/APICTA2024-EventCoverage
Opening Date:	Monday, 18 November 2024
Closing Date:	Monday, 25 November 2024 at 3:00 p.m.
Email:	procurement@aiti.gov.bn
Information Day:	TBC
Document Fee (non-refundable):	BND5.00

EXECUTIVE SUMMARY

This executive summary contains the high-level scope of work involved in the project.

1. AITI is seeking for Vendor(s) to provide event coverage and video production for Asia Pacific ICT Alliance (APICTA) Awards 2024.
2. APICTA Awards 2024 will be co-organised by Ministry of Transport and Infocommunications (MTIC), Authority for Info-communications Technology Industry of Brunei Darussalam (AITI) and Infocom Federation (IFB) from 3 December to 8 December 2024.
3. The objectives are to create high-quality visual content to promote APICTA Awards 2024 and document key moments through professional videography for use as promotional materials on the official website and social media channels, as well as the production of key videos which will be broadcasted during the APICTA Awards 2024 events.
4. The high-level scope of work involves:
 - 4.1 Provision of videography team and services for event coverage of APICTA Awards 2024;
 - 4.2 Provision of Audio Visual (AV) setup and services for APICTA Awards 2024 interviews and testimonials;
 - 4.3 Production of APICTA Awards 2024 Journey Video;
 - 4.4 Production of APICTA Awards 2024 Highlight Video; and
 - 4.5 Provision of AV setup and services for APICTA Awards 2024 People's Choice Award Submissions (Optional).

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