

Request for Quotation

Provision of Sound and Lighting for Asia Pacific ICT Alliance (APICTA) Awards 2024 Gala Dinner

Reference:	AITI/8/2/APICTA2024-Sound&LightingforGalaDinner
Opening Date:	Tuesday, 29 October 2024
Closing Date:	Monday, 11 November 2024 at 3:00 p.m.
Email:	procurement@aiti.gov.bn
Information Day:	N/A
Document Fee (non-refundable):	BND5.00

EXECUTIVE SUMMARY

This executive summary contains the high-level scope of work involved in the project.

1. AITI is seeking a Vendor to provide the rental and coordination of PA system and lighting system for the Asia Pacific ICT Alliance (APICTA) Awards 2024 Gala Dinner ceremony, scheduled to take place on 7 December 2024 at Indera Samudra Grand Hall, The Empire Hotel.
2. The objective is to obtain the services of a suitably qualified sound and lighting Vendor to coordinate with the stage manager and entertainment vendor appointed by AITI for the entire ceremony.
3. The high-level scope of work involves:
 - 3.1. Provision of rental and operation of PA system;
 - 3.2. Provision of rental and operation of lighting system;
 - 3.3. Provision of sufficient crew in the handling of both the PA system and lighting system equipment
 - 3.4. Coordination with the stage manager for the Awards Ceremony;
 - 3.5. Attend the rehearsal/dry-run at a date to be determined by AITI.

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