

## Request for Quotation

### Provision of Audio and Video Services for the 36<sup>th</sup> Asia-Pacific Telecommunity Working Group (AWG) Meeting

<b>Reference:</b>	AITI/8/2/AWG36 – Audio&VideoServices
<b>Opening Date:</b>	Monday, 01 September 2025
<b>Closing Date:</b>	Monday, 22 September 2025 at 3:00 p.m.
<b>Email:</b>	<a href="mailto:procurement@aiti.gov.bn">procurement@aiti.gov.bn</a>
<b>Information Day:</b>	N/A
<b>Document Fee (non-refundable):</b>	BND5.00

## EXECUTIVE SUMMARY

*This executive summary contains the high-level scope of work involved in the project.*

1. AITI is seeking a Vendor for the provision, rental, and coordination of PA system as well as audio and video services for the 36<sup>th</sup> Asia-Pacific Telecommunity Working Group (AWG) Meeting, scheduled to be held from 6 to 10 April 2026 at the Rizqun International Hotel.
2. The objective is to obtain the services of a suitably qualified Vendor for the provision, rental and coordination of a reliable and high-quality PA system, along with comprehensive audio and video services, to ensure smooth technical operations and effective communication support throughout the 36th Asia-Pacific Telecommunity Working Group (AWG) Meeting.
3. The high-level scope of work involves:
  - 3.1 Provision of rental and operation of PA System;
  - 3.2 Provision of rental and operation of audio-visual equipment;
  - 3.3 Provision of rental and operation of video services;
  - 3.4 Provision of sufficient technical support and coordination;
  - 3.5 Logistics and dismantling;
  - 3.6 Rehearsal / dry-run.

[THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK]